

I. INTRODUCTION

The Field Office carries out for an assigned circuit (1) the original inspection and weighing of grain or the supervision of these activities conducted by licensed inspectors under the U.S. Grain Standards Act of 1976; and (2) the permissive inspection of assigned agricultural commodities including the grading of rice, under the Agricultural Marketing Act of 1946, as amended.

The incumbent assists in performing subordinate technical work in support of either grain inspection or grain weighing activities at interior or export elevators. Work assignments are subject to rotation between shifts and elevators within the commuting area.

II. DUTIES AND RESPONSIBILITIES

The incumbent performs developmental assignments in one of the following field office activities:

A. Grain Sampling

Under close supervision, incumbent performs duties such as routine sampling (including manning mechanical samplers), checkweighing and checkloading rice and miscellaneous agricultural commodities for condition and compliance with contract specifications. This involves selecting a representative sample, placing the sample in a proper container, recording car seal numbers, and reporting to supervisor immediately on any unusual conditions observed or encountered. In addition, performs such duties as opening and closing boxcar doors, hopper car hatches, and barge hatches, writing sample tickets and carrying grain, rice, and other commodities, samples and sampling equipment; performing mechanical laboratory analyses of grain, rice, and other commodity samples to determine the grading factors (i.e., test weight, dockage, foreign material and moisture), and recording data on appropriate sample tickets or work sheets. Incumbent obtains and delivers copies of certificates and other inspection documents and performs other related duties as assigned.

B. Grain Weighing

Under close supervision, incumbent performs routine duties at a weighing station such as checking grain received by railroad car, truck, or barge to be sure it is removed and delivered to the scale without waste or loss, checking and recording the condition of conveyances and proper attachment of seals, and performing other related duties as assigned.

III. JOB CONTROLS

A. Responsibility for the Work of Others: None

B. Supervision and Guidance Received: Incumbent receives close technical supervision from an Agricultural Commodity Grader or Agricultural Commodity Technician. Assignments

are made for the primary purpose of acquainting the incumbent with grain inspection or weighing methods and techniques. Precise instructions are given orally or in writing for each assignment and work is closely reviewed. Overall direction and guidance is received from the Supervisory Agricultural Commodity Grader responsible for the elevators to which incumbent is assigned.